

# Utility Equipment Operator

**Company:** Manville Water Supply Corporation      **Location:** Coupland, Texas  
**Status:** Full-time, Hourly      **Job Category:** Water Distribution System  
Operations, Maintenance & Supply  
**Relevant Work Experience:** 3+ years in water industry - maintenance/equipment operations      **Career Level:** Experienced/Non-Supervisory

**Education Level:** High School diploma or GED required

**Job Description:** This is a full-time, hourly position that reports directly to the Field Supervisor. The person in this position is expected to have the knowledge and skills necessary to operate heavy equipment to perform repairs/maintenance/line locating within the distribution system. Work includes; routine preventative maintenance on equipment, transporting heavy equipment and materials to and from job site, leak detection/repairs, flushing, line locating & general maintenance in the existing distribution system of the Manville Water Service area. Person employed in this position will be required to have excellent knowledge of water system practices, policies, regulatory rules, and safety practices. The Utility Equipment Operator will perform other duties as required & be available for on-call weekend and after-hours assignments.

## License Requirements:

Must possess & maintain a valid Class A Texas Commercial Driver's License (CDL) in current/good standing  
Must possess & maintain a valid Texas Ground Water or Distribution Operator License Class "C"

## Requirements:

- \* Must be 21 years of age with at least 3 years driving experience
- \* Must be physically capable of operating a vehicle safely, possess a valid Texas Class A Commercial Driver's License and are eligible to be insured with the company insurance automobile plan
- \* Ability to maintain confidentiality
- \* Ability to maintain regular and punctual attendance
- \* Must be available for on-call weekend and after-hours assignments
- \* Experience working in the water supply and distribution field
- \* Operate commercial vehicles and specialized heavy equipment including backhoes, front end loaders, skid steer, soil vac
- \* Operate vehicles / equipment according to Federal / State requirements and strictly follow Manville policies & procedures
- \* Knowledge of basic diagnostic techniques and mechanical troubleshooting
- \* Knowledge of safety practices and procedures
- \* Ability to use hand tools and power tools
- \* Ability to establish and maintain good working relationships with co-workers and the public
- \* Understand and follow oral and written instructions in the English language
- \* Ability to operate electronic devices, i.e. laptop computer, tablet, cell phone, etc.
- \* Bend or stoop repeatedly or continually over time to repair or replace water lines
- \* Must be available via company provided cell phone while on-call and during all scheduled working hours
- \* Will be subject to unannounced alcohol and drug testing as a condition of continued employment
- \* Learn job-related material through oral instruction and observation or through structured lecture in an on-the-job training setting or in a classroom
- \* Prolonged periods of operating heavy machinery
- \* Must be able to operate machinery in all weather conditions and terrains

## Utility Equipment Operator

- \* Make continuous or repetitive arm-hand movements to make repairs to the water distribution system
- \* Make fine, highly controlled manipulations of objects
- \* Coordinate the movement of more than one limb simultaneously to operate equipment
- \* Lift arms above shoulder level
- \* Climb steps to get into and out of equipment
- \* Travel across rough, uneven or rocky surfaces
- \* Move heavy objects (50 pounds or more) long distances (more than 20 feet)
- \* Set up and remove barricades, traffic cones or similar objects

**Working Conditions:** Work in water distribution requires; exposure to water, chemicals, hazardous materials, noise, and heavy lifting in excess of 50 lbs., moving, standing and climbing. May work at heights, in confined spaces and in inclement weather conditions.

### Job Responsibilities:

- \* Be in compliance and familiar with all TCEQ rules and guidelines
- \* Be in compliance and familiar with all OSHA rules and guidelines
- \* Ensure the security of all sites, vehicles, tools & equipment on a daily basis
- \* Perform routine preventative maintenance on equipment by checking fluids, lubrication, adjusting belts, and maintaining reports of maintenance activities
- \* Perform pre-trip and post-trip safety inspections and operation of haul truck and other equipment
- \* Transport heavy equipment and materials to and from job site
- \* Operate heavy equipment to perform line repairs, maintenance & line locating within the distribution system
- \* Repair water leaks or coordinating with outside contractor as assigned by your Supervisor
- \* Wash and services machinery and/or equipment such as service vehicle, haul truck, front-end loader, and backhoe etc
- \* Dig up valves, water lines; locate broken valves, repair/replace damaged fire hydrants, water line leaks and breaks; assist in repairs; refill trenches after repairs have been made
- \* Assist with the inspection, flushing, residuals and clean-up after performing minor to major repairs of water lines and laterals
- \* Complete daily work orders, to include installation of road crossings; short meter sets, install new fire hydrants, completing repairs and maintenance in a timely manner and providing daily status reports to your supervisor and office personnel
- \* Assist with monitoring system functions through gauges, graphs, meters and control panels by making rounds of system as directed and perform any duties needed to provide safe, clean drinking water while on-call
- \* Cross-train on all aspects of the distribution system duties
- \* Assisting with the monitor of chemical supplies, change chemicals as required and record data
- \* Assisting with the testing of water volume and pressure; Collect water samples for chlorine residual, bacteriological and other tests as directed
- \* Assisting in conducting timely water line locates and marking with 99% accuracy
- \* Assisting with site and facility clean-up
- \* Adhere to safety standards; working safely without presenting a direct threat to self or others
- \* Identifying and reporting potential problems to your Supervisor
- \* Track supply inventory on a daily basis (log materials out or in) & report material shortages to the Maintenance & Inventory Specialist for ordering
- \* Operating and maintaining a water service truck and machinery. Conduct preventative maintenance inspections and schedule service as needed with maintenance personnel
- \* Demonstrate continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service

## **Utility Equipment Operator**

- \* Report any accident immediately to your Supervisor
- \* Knowledge of methods, materials, tools, equipment and practices used in repairing and installing water mains and related fittings
- \* Be aware of the hazards inherent in water distribution maintenance work and the safety measures required to do the job safely
- \* Use and care for properly, any hand tools or equipment used in the installation, maintenance and repair of the water distribution system
- \* Keep proper and complete written records as directed
- \* Be familiar with various types of cross-connections and have general knowledge of backflow-prevention assemblies

This job description is a general description of this position and does not/will not contain all duties that will be assigned. As an employee of MWSC, employees are expected to perform duties to the best of their ability and to perform duties as assigned.

### **Benefits**

Health, dental & life insurance, 401K plan, paid holiday, vacation & sick leave, longevity (after 5 years) & annual bonus.

**MWSC is an equal opportunity provider & employer**